



# Girlguiding Scotland

## Physical Access Checklist

**Architectural Barriers** - This checklist is to help you look at your own building and consider the barriers, if any. An architectural barrier is something that gets in the way of someone either entering or moving around inside a building. Use the checklist to discover whether your Guide Hall is barrier free. This would tell you how easy it would be for someone using crutches or a wheelchair to enter and move around in the building. Write Yes or No in response to the questions.

Possible Barrier	Yes/No
If there are steps to the entrance of the building, is there also a ramp?	
Are the door handles 92cm from the floor so that a wheelchair user can reach them?	
If the building has more than one floor, does it have a lift for those who are unable to walk upstairs?	
Are the doors at least 80cm wide so that wheelchair users can get through?	
Are the washbasins and sinks low enough for someone in a wheelchair to use?	
Are the toilet cubicles large enough for someone to entering using a wheelchair?	
Can the chair be positioned alongside the toilet?	
Are grab rails/folding rails available?	
Is there sufficient room and turning space for a wheelchair user and carer?	
Can someone in a wheelchair reach things from cupboards and open doors easily?	
Could a car be parked near the entrance? (The space needs to be 4m wide.)	
Fire Exit: Are there steps? Is a handrail available?	
<b>Recommendations and Actions Required</b>	
1.	
2.	
3.	
4.	
5.	